

Leary PAC Meeting Minutes

Date: November 19, 2025

Time: 6:30 PM

Duration: 55 minutes

Location: Leary Elementary

Recorder: Claudette (Secretary)

Call to Order

- Meeting called to order at 6:30 PM.
- Attendees: Brandy (Vice Chair), Jessica E. (Chair), Claudette (Secretary), Jessica A. (Treasurer), Lindsay (Vice Principal), Donna (Principal), Parent
- Approval of Agenda & Minutes
- Agenda Adoption: Motion by Jessica Armstrong, Seconded by Claudette.
- October Minutes Approval: Motion by Jessica Edwards, Seconded by Jessica Armstrong.

Chair Report

- Halloween Hot Lunch successful; buddy bench reminder; no refunds.
- Fundraisers: Purdy's Chocolates, Christmas Minis with Laura Winship, Grade 5 cookie fundraiser.

Principal's Report

- Pest control successfully captured rodents. Additional traps were set as a precaution. Rodent issue addressed with classroom move, sealing entry points, deep cleaning, pest control, and asbestos testing (none found).

Communication about issue now being shared with all families.

- December Events:

- Term 1 ends November 28.
- Report cards released December 17.
- K/1 Concert: December 9 at 6 PM.
- Grade 1/2 & 2/3 Jingle and Mingle: December 16, 1-2 PM.
- Grade 3/4 Candy Cane Lane: December 11, 1-2 PM.

- Grade 4/5 Musical led by Ms. Boys (date TBD).
- Only K/1 has an evening performance.
- Winter celebrations scheduled by learning community (K/1 evening performance Dec 9; others daytime).
- Scholastic Book Fair Dec 8–12; volunteers needed. Students create wish lists during the first two days. Families may shop before and after school. Volunteers needed for point-of-sale.
- Volunteer call will be posted on the PAC Facebook page.
- Dogwood Monarch Line donated \$5,000 toward Annie production.

Annie Production Funds

- Funds cover pre-production costs; ticket sales expected to sustain future productions.
- School will keep receipts; invoice requested for accounting.

Pancake Breakfast

- Need table/chair numbers; Santa and Mrs. Claus booked.
- Consensus to book extra seating.

Muddy Buddies Request

- Request for 20 muddy buddies for K/1 outdoor learning.
- Decision to ask for donations on Facebook first for used muddy buddies and revisit.

School Capacity

- Goal to maintain space as a choice school.

School Repairs

- District performs annual site inspections.
- Concern about cracked flooring possibly containing asbestos.
- Specialized crews handle asbestos removal when required.
- Annual maintenance inspections ongoing; new roof installed; flooring replacement scheduled.
- Asbestos concerns addressed through district mapping.

Treasurer Report

- Being completed this week. Funds remain similar to last month.

DPAC Report

- Superintendent presented plan; updates on EA shortages, immersion support, boundary review.
- Reminder for volunteer criminal record checks; updates on policies and accessibility initiatives.
- Next DPAC meeting Dec 4.

Old Business – Teacher Requests

- Ms. McCarron's request for \$400 cardboard saw discussed.

The cardboard saw cuts cardboard but not fingers (safety design).

Intended for STEM projects for younger grades.

More than one may be needed to avoid classroom conflicts.

Renville used a similar wheeled shared unit.

Would require a checkout plan like gym equipment.

Needs to be a shared resource; tabled pending further research.

Black Friday Shopping

- Staff asked to submit requests; Jessica Edwards to pick surprise if not.

Gym Decorating

- Need Volunteers
- Donated real trees a possibility

Food Drive

- This year the food drive will not go to Salvation Army. Donations will support Leary families directly.
- Admin will confirm capacity for class participation tomorrow.

Spirit Week

- Dates will be communicated in December newsletter.

Munch & Lunch Donations

- \$160 balance in Child in Need account discussed.
- Motion to redirect to food program support passed.

Fundraising

- Fundraisers underperforming (Neufeld approx. \$300; Purdy's approx. \$200).
- Reminder post added to Facebook.

World Map Proposal

- Motion to approve \$60 for world map and posters passed.

Photos

- Low booking numbers; 12 spots still open; encourage sharing.

Future Fundraising Ideas

- Need new strategies: more hot lunch days, donations, grants.
- 50/50 draws possible with license; silent auctions ineffective.

Fundraising Purpose

- Funds support teacher requests; ideal reserve approx. \$20,000.

Advertising & Communications

- Need improved visibility for fundraisers.
- Discussion on using Instagram for younger parents; privacy considerations noted.

Volunteering & Donations

- Discussion about directly requesting volunteer time or cash donations.

Adjournment

- Meeting adjourned at 7:25 PM.